



M.A.Sc. STUDENT CHECK LIST

Prepared by Grad Assistant as per OCGS Accreditation

<u>English Assessment</u> <input type="checkbox"/> Completed <input type="checkbox"/> Not required		or <input type="checkbox"/> SGS 801	
(International Students ONLY)			
<u>MANDATORY COURSES</u>			
CHEM 801 Chemical safety course		<input type="checkbox"/>	
CHEE 897 Completion of one seminar		<input type="checkbox"/>	
<u>DEGREE COURSE REQUIREMENTS:</u> 4 graduate level courses; minimum 2 in CHEE, maximum 1 at 400 level			
Course Code	Course Description	Completed	Prior permission obtained to substitute for CHEE Course?
CHEE		<input type="checkbox"/>	
CHEE		<input type="checkbox"/>	
		<input type="checkbox"/>	
		<input type="checkbox"/>	

THESIS DEFENCE

- Inform Grad Assistant 12 working days prior to defence date to prepare paperwork
- Thesis copies to committee 10 working days prior to defence date

ORAL THESIS DEFENCE COMMITTEE prepared by Supervisor

Chair Head's Delegate CHEE
Supervisor CHEE
Examiner CHEE
Examiner *may be one of the following:*

- a) CHEE department
- b) Another Queen's department
- c) External to Queen's (with justification)

- Final, corrected PDF file uploaded to QSpace after defence.
- Supervisor sends email to thesis@queensu.ca confirming corrections made to the thesis.

PROMOTION to PhD

- Application after 2nd but before 6th term of Master's
- Fill out a graduate paper application (no fee)
- Letter from Student including statement *
- Letter of support from the Supervisor
- Letter of support from the Graduate Coordinator

* Statement from student agreeing that once the promotion is granted, they cannot revert back to a Master's